



Effort



Cooperation



Learning



Responsibility



Care &  
Compassion



Respect

# STUDENT LEADERSHIP



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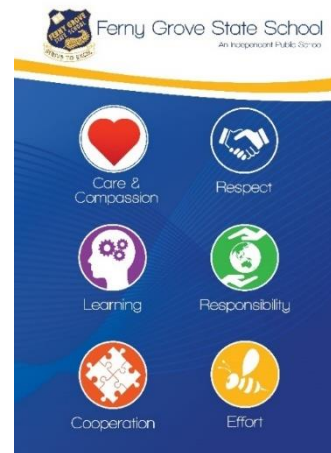
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## Student Leadership at Ferny Grove State School

With our school motto being 'Strive to Excel', we recognise the importance of student voice and believe that all students as learners have potential and be provided with the opportunity to demonstrate and develop leadership skills. Student voice is more than just having a say but a fundamental part of our school. At Ferny Grove State School when we empower our students to find their voice, we increase student engagement in developing their leadership abilities.

### School Vision & Values

**Empower** and  
**Connect learners** for  
Sustainable futures



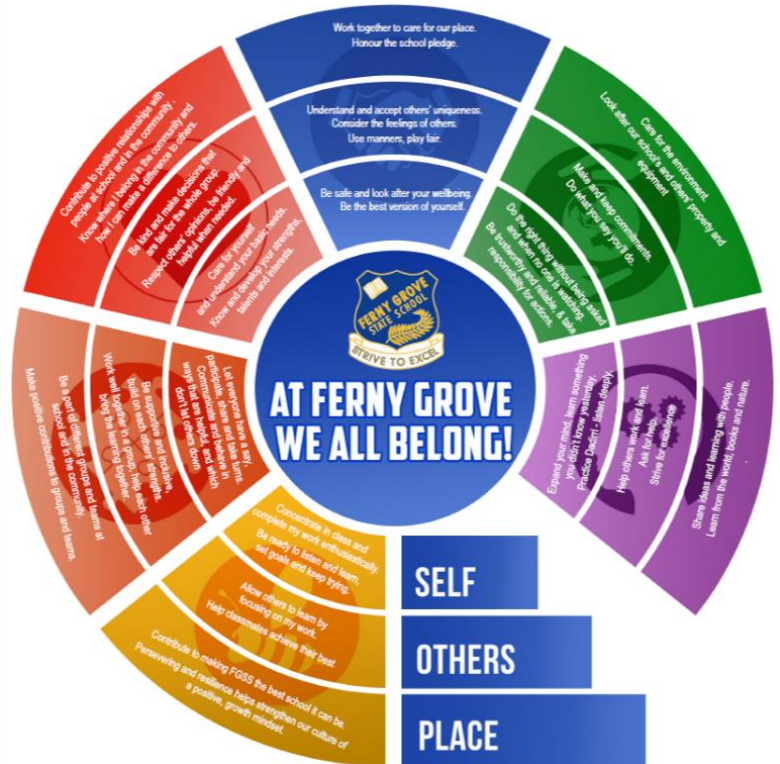
We strive to achieve our vision by explicitly teaching our school values and engaging our superpowers.

Leadership is integral to life-long learning. Our learning superpowers enable students to unlock their full potential and make an impact on their own lives and the world they live in, by harnessing their talent, passion and effort.

## Student Leader Attributes

Student leaders have an increased sense of responsibility to help others and to model leadership principles and values.

Students who aim to gain a student leadership role need to aspire to demonstrate an understanding of our Shared Commitment and model our core values in every aspect of school life.



## Student Leader Criteria for Nomination

### Criteria for Selection

- Consistent adherence to *School Shared Commitment*
- Regular attendance at school (min 90%)
- High level of responsibility and willingness to commit to activities
- Developed communication and people skills
- High level of personal presentation – always wears correct school uniform with pride
- Willingness to commit to and participate in school activities including willingness to work behind the scenes to set up and clean up from activity days and evenings, some weekend activities.



## Student Leader Roles and Responsibilities

Leadership Role	Leadership Responsibilities
<b>School Captains (4)</b>	<ul style="list-style-type: none"> <li>● Be an ambassador for FGSS to the public.</li> <li>● Be supportive and encouraging of all student's efforts.</li> <li>● Act as a role model to fellow students.</li> <li>● Work with the DP to present information at assembly to the school community.</li> <li>● Present awards at assembly.</li> <li>● Represent the school at external functions – eg Anzac Day, Sorry Day</li> <li>● Attend Student Council meetings.</li> <li>● Organise a substitute helper if unable to fulfil a role and inform the teacher.</li> <li>● Attend/assist with Extra-Curricular school activities as required eg: Ferny Festival, lunchtime clubs, sports days, swimming carnival etc.</li> <li>● Other responsibilities as requested.</li> <li>● Support fellow student leaders.</li> <li>● Commitment to completing missed classwork due to leadership role in a positive manner.</li> </ul>
<b>House Captains (4) per house</b>	<ul style="list-style-type: none"> <li>● To promote sports activities in the school</li> <li>● To help organise sporting events: <ul style="list-style-type: none"> <li>● Athletics carnival</li> <li>● Swimming carnival</li> <li>● Intraschool and interschool sports activities</li> <li>● Cross Country carnival</li> </ul> </li> <li>● To coordinate decoration of the sports shelter sheds for all sporting carnivals</li> <li>● To liaise with PE Teacher to coordinate sports day practices and address any sporting equipment concerns</li> <li>● To develop a Sports Room roster timetable for the Senior School and ensure Sporting equipment is looked after properly</li> <li>● To model appropriate behaviours with regard to sport and encourage participation</li> <li>● To support the school captains and school by representing the school at functions, eg. Open Days, School Fete</li> </ul>
<b>Arts Captains</b> Band, Strings Percussion (2), Stage Band L (2), Choir Captain, Spag Bol, Stage Crew	<ul style="list-style-type: none"> <li>● Attend and participate in school events and activities</li> <li>● Active member of the student leadership team</li> <li>● Role model for students entering into any of the Arts program</li> <li>● Help organise and run Music Concerts, Spag Bol productions</li> <li>● Participate and encourage participation in art/music competitions</li> <li>● Read Music/Art notices and news on parade</li> </ul>

<b>Defence Captains (2)</b>	<ul style="list-style-type: none"> <li>• Actively organise, participate and lead ceremonies – Anzac Day, Remembrance Day</li> <li>• Speak on assembly about defence related matters</li> <li>• Assist younger students in a peer mediator role</li> </ul>
<b>First Nations Captains (2)</b>	<ul style="list-style-type: none"> <li>• Attend First Nations meetings, and chat/yarn with other students.</li> <li>• Perform the Welcome to Country at assemblies and guide other students in being able to present this too.</li> <li>• Attend cultural ceremonies representing the school (this may be outside of school hours).</li> <li>• Be proactive in First Nations projects within the school.</li> <li>• Support teachers in First Nations Meetings- projects, buddy system with lower years.</li> </ul>
<b>Peer Mediators (16)</b>	<ul style="list-style-type: none"> <li>• Take part in a two-hour training session at the beginning of the year</li> <li>• Commit to being on duty for two play breaks (first or second break) per week</li> <li>• Be prepared to work in the Prep and Yr1/2 play areas</li> <li>• Use training, good judgement and adult assistance to help resolve conflict between P-2 students as required</li> <li>• Be a listening ear and caring buddy for any students who might need it</li> </ul>
<b>Senior Leaders</b>	<p>Senior Leaders help maintain operational tasks around Ferny Grove.</p> <ul style="list-style-type: none"> <li>• They are environmental advocates for the school as they uphold our recycling programs for younger year levels.</li> <li>• They ensure our school runs smoothly by delivering tuckshop to younger students.</li> <li>• Assist younger students with the collection and return of sandpit toys ready for playtime.</li> <li>• Proudly raise our flags each day.</li> <li>• Assist with additional Student Council events such as Shave for a Cure.</li> </ul>

## Pre-Selection, Nomination and Election Processes

### Pre-Selection

#### **Student Leadership Accreditation Card**

The **Leadership Accreditation Card** records the developments and accomplishments on the road to becoming a leader. The accreditation card is open to all Year 5 students who meet the requirements for the respective roles. Only students who successfully complete the Leadership Card by the end of November in Year 5 will be able to nominate for formal leadership positions such as School, House, Arts, Defence, First Nations and Peer Mediations. Leadership Cards may also be used to determine student suitability for Student Council positions. Student Council positions are then identified via a class voting process.

### **Nomination Process**

Successful students will receive an **Application for Student Leadership Position** to be completed at school and handed to their classroom teacher. On this form they will:

- nominate for up to 3 specific leadership roles they are applying for and are able to fulfil the specific pre-requisites
- respond to the leadership questions
- seek at least 2 Teacher signatures under each value category to endorse their candidacy.
- the card must be signed by the classroom teacher, parents and student
- review panel of the Year 5 Teachers and Deputy Principal will narrow the nomination pool using the pre-requisite criteria.
- only nominations that have met the pre-requisite criteria will be accepted.

Refer to *Appendix 1 - Application for Student Leadership Position – Accreditation Card*

### **Eligibility**

All students may automatically nominate providing:

- Your class teacher has verified that you have demonstrated all leadership capabilities outlined within the Leadership accreditation card.
- Received an **Ex** or a **VG** for Behaviour on your Semester 2, 2023 and Semester 1, 2024 Report Card.
- Have attended Ferny Grove State School for more than a term.

**Please Note:** Before nominating, students who are unsure of their behaviour record should first check with their class teacher.

### **Student Leadership Timeline (Guide only)**

<b>Student Leadership Timeline Year 5 to Year 6</b>	
<b>Week 1-4 Friday Week 1 (Friday)</b>	Students prepare for and attend the Leadership Camp at Currumundi Year 5 cohort discussion of leadership and accreditation card
<b>Week 5-6</b>	Students collect necessary data for their Accreditation Card demonstrating involvement in the school community.
	Students consult with Teachers and Parents and apply for Leadership Roles (ensuring they have met the criteria as described in the Leadership Accreditation card).
<b>Week 7 Friday</b>	All accreditation cards to office.
<b>Week 8</b>	Year 5 teachers and Deputy Principal consider applications, check they meet requirements and accept or decline applications.
	Staff nominations and Shortlisting of school and vice captains
<b>Week 8 Friday</b>	Student prepare speeches at school and present them to their year level cohort and teachers. Shortlisted School Captains speech writing – library 12-1pm
<b>Week 9</b>	Student prepare speeches at school and present them to year 4 & 5 cohort and teachers.

	School Captain Interviews with Principal and DP
	Student speeches conducted – Years 4 and 5 to attend. Year 5 students vote in the preferential format for the Leadership Roles.
<b>Week 10</b>	Announcement of 2024 Captains and Vice-Captains at Academic parade
<b>Year 6 Term 1 Week 1-2</b>	Halogen National Young Leaders Day Student Council elections held in classrooms
<b>Week 3</b>	Student Leader Induction
<b>Week 4</b>	First assembly organised by Captains

## School Captain Selection Process

**Eligibility:** Year 5 students who have been elected as a Student Leader can nominate for School Captain positions.

### Round 2 – Shortlist for School Captains

- **Positions Available:** School Captains; School Vice Captains
- **Election by:** Year 5 Students, Year 6 Student Leaders and all Teaching Staff and Aides.
- Speeches must be of a **formal nature** i.e. **without** audio-visual aids, music, dance etc and be of a **maximum duration of two minutes.** No gifts are to be given to the audience
- **Election Method:** Secret ballot following speeches in classrooms. (Year 5 students and Year 6 Student Leaders only).
- **Shortlist for Interview determined by Election:** Final selection of school captains and vice captains will be determined by an interview Panel chaired by the Principal and including the Deputy Principal and a representative of the Teaching Staff.

### Student Leader Induction:

At the second assembly of the year the Student Leaders Induction Ceremony is conducted.

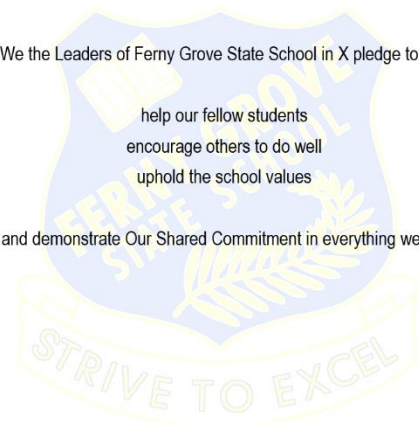
Invited Guests:

- Member of Parliament
- FGSHS School Captains
- Parents/Carers of the new student leadership team
- Principal of Ferny Grove State School.

We the Leaders of Ferny Grove State School in X pledge to:

help our fellow students  
encourage others to do well  
uphold the school values

and demonstrate Our Shared Commitment in everything we do.



Procedure:

- Welcome and speeches

Student leader presented with their badge,

- The Student Leadership Team, led by the School Captains make their pledge verbally to their fellow students.





**Year 5**

**LEADERSHIP ACCREDITATION CARD**

Student's Name: .....



Year 5 class: .....

**Shared Commitment**

I model the FGSS Shared Commitment

I honour the school pledge.



**Respect Self Others and Place**

**Keep Learning and Never Give Up**

**Think Before We Do**

**School Values**

**RESPECT**



Honouring the uniqueness right and wellbeing of self, others and caring for place

**EFFORT**



Striving to accomplish goals while helping others to achieve their best; staying focussed and never giving up

**LEARNING**



Embracing our learning superpowers to grow, share and apply new skills in ways that make a difference

**COOPERATION**



Considering everyone's ideas and opinions when working together; building on each other's strengths

**RESPONSIBILITY**



Being trustworthy and reliable; taking ownership of thoughts, actions and words, thinking before doing.

**CARE & COMPASSION**



Treating others how you want to be treated by being kind, fair and loyal; showing respect and being helpful

**Personal Statements**

Why do you want to be a leader? \_\_\_\_\_

What are your strengths as a leader? \_\_\_\_\_

What are your areas of improvement? \_\_\_\_\_

How have you demonstrated this?	Examples where I have demonstrated our school values	Signature:
<b>Respect</b>		
I received EX or VG for behaviour on my Semester 2, 2023 and Semester 1 2024 report card.		
I listen to different opinions and value others' ideas.		
I show respect for others including community members by ...		
<b>Effort</b>		
I put in my best effort in all tasks and activities & keep trying when things are challenging or difficult.		
I set goals and work hard to achieve them.		
I take initiative to start tasks and projects without being asked.		
<b>Learning</b>		
I am eager to learn new things and improve my skills.		
I seek help when I need it and learn from my mistakes.		
I reflect on my work and seek ways to improve.		
<b>Co-operation</b>		
I work well with others and contribute to group efforts.		
I help my peers and value teamwork.		
I offer support and encouragement to my peers to help them to succeed		
<b>Responsibility</b>		
I take responsibility for my actions and follow through on commitments.		
I take care of personal and school property.		
I am honest and trustworthy in all situations.		
I am not easily influenced by peer pressure.		
<b>Care &amp; Compassion</b>		
I show care and kindness to others in the things I do.		
I support my classmates and help them feel included.		
I encourage my peers and celebrate with them.		
I try to understand how others feel in different situations.		

# Ferny Grove State School

Senior Leader Accreditation 2025

Name.....

Current Class .....

Term 4 is an opportunity for all Year 5 students to become involved in the Senior Leader Accreditation Program in preparation for their final year in primary school.

## Demonstrated criteria for selection:

- Consistent adherence to *School Shared Commitment*.
- Regular attendance at school (min 90%).
- High level of responsibility and willingness to commit to activities.
- Well-developed communication and people skills.
- High level of personal presentation – always wears school uniform with pride.
- Willingness to commit to and participate in school activities including willingness to work behind the scenes to set up and clean up from activity days and evenings, some weekend activities.

*Children who achieve positions of responsibility must be aware they will be expected, to the best of their ability, to continue to support and involve themselves in all school-based activities.*

## Responsibilities of School Leaders – information regarding each role can be found in the FGSS Leader Induction Handbook

Please number in order of preference the leadership roles which you would like to be considered for:

School Captain/Vice Captain

House Captain – Circle which house Kingfisher Koala Kangaroo Kookaburra

Senior Leader

Peer Mediator

Arts Captain \_\_\_\_\_

(Please specify which Arts Leader)

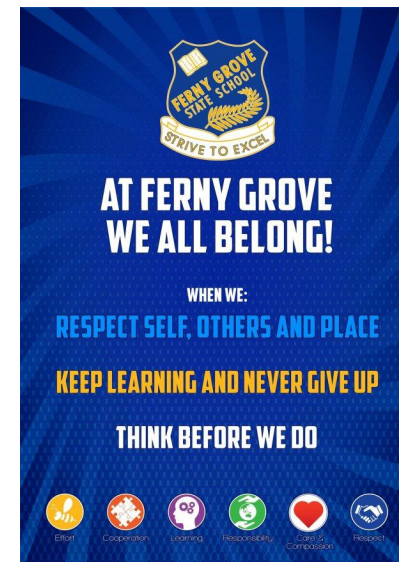
Defence and First Nations captain roles are offered to student who are from a defence family or who identify as First Nations. If you would like to be considered for one or both of these two roles, please indicate below which one(s) you identify with.

Defence Captain

First Nations Captain

Student Signature: \_\_\_\_\_ Classroom Teacher: \_\_\_\_\_ Parent Signature: \_\_\_\_\_

This completed card must be returned to your teacher by Friday 15<sup>th</sup> November 2024.



## Appendix 2

### Preparing a School Captain / Leadership Speech (2 minutes max)



Writing and delivering a great speech for a school leadership role requires **planning**, a **sense of purpose** and **practice**. You need to convince others that you really, really want the job for all the right reasons. Make your speech less about you and more about what you can do to serve others and make a difference.

The purpose of a student leadership position is to act as a **positive role model**, encourage **school spirit** and embody **Our Shared Commitment, Values and Learning Superpowers**. A school captain assists the Principal and Deputy Principals, and acts as a go-between for teachers and students to represent the student voice. Refer to your **Leadership Form** for ideas.

#### The structure of your speech

Speeches need a structure with a **strong beginning, middle and end**. Keep in mind how much time you will be allotted because you may be cut off if you exceed the time limit.

Outline your speech with main points and then write out your speech to avoid stumbling on your words or rambling.

**Start with an introduction** that includes your name, year in school and the reasons you are highly qualified to serve as school captain. List specific examples of your prior accomplishments in extracurricular activities and student organizations.

**In the body of your speech**, identify two or three goals or issues you would like to address if selected for the position. Emphasise your leadership qualities.

**End** with an action statement summarising what you hope to accomplish and directly ask for their vote or support.

#### Some ideas about what to include in your speech:

- Responsibilities of the school captains. What do you see yourself doing in the role?
- Describe your leadership attributes and personal strengths
- Improvements that you can make to the school
- Your vision for the school and goals that you have for next year.
- How you can support students and make everyone feel welcome?

### **Some tips about the speech:**

- Develop a consistent message
- Do not fall into the trap of making grandiose promises that you cannot keep
- The tone of your speech should be upbeat, positive and high energy to hold your listeners' attention
- If you are witty and outgoing, you may want to interject humor into your speech. However, do not go overboard with humor, or you run the risk of not being seen as a serious contender who will work hard.
- Show a draft of your speech to a favourite teacher and ask for feedback
- Practise your speech

### **Practising your speech**

- ☺ Stand in front of a mirror at home and practise your speech or enlist your family as an audience
- ☺ You should sound eager and excited to represent and serve fellow students
- ☺ Smile, maintain good eye contact and use gestures intentionally
- ☺ Speak clearly and articulate your words
- ☺ Pretend you are confident even if you are shaking and super nervous. That is perfectly normal and does not mean you are not leadership material

*References: Dr. Mary Dowd*

*Brooklyn Technical High School: Junior Class President Speech*

*University of North Carolina at Chapel Hill Writing Ce*

## Appendix 3

### School Captain Contract

Congratulations on being elected as a School Captain/Vice-Captain at Ferny Grove State School. The role of School Captain/Vice-Captain is an honour and a privilege. In addition to the leadership responsibilities that you share with the other Student Leaders, you will also be the most visible Ferny Grove students in our school. Due to your high profile, you are expected to always behave in an exemplary manner, inspiring other students to strive to be the best that they can be as well. Your actions and the way you conduct yourself are extremely important. You will play a leading role in maintaining and promoting the good name of Ferny Grove State School, both here at school and in the wider community. You will need to treat all students respectfully and fairly, and help provide care and support for children in all year levels. You will be required to confidently communicate with as well as assist teachers, teacher-aides, other staff, parent volunteers and visitors to our school.

I ..... will uphold the responsibilities of being a School Captain/Vice-Captain at Ferny Grove State School. I will at all times, both at school and in the community, act as a positive role model to other students and fulfil all requirements in relation to:

- Following the school Shared Commitment and School Values
- Consistently following the school's uniform expectations
- Maintaining an excellent attendance record
- Being punctual for my duties and fulfilling my roles and responsibilities
- Maintaining an excellent behaviour record
- Demonstrating a positive and enthusiastic attitude
- Encouraging and motivating all students to do their very best
- Being cooperative, helpful, well-mannered and trustworthy
- Being respectful towards adults, students and the school environment
- Being willing to take on extra responsibility when required
- Being a positive ambassador for the school

I understand that if I do not adhere to these expectations of behaviour and breach the School's *Student Code of Conduct*, I will be removed from the position of School Captain/Vice Captain for a period of time negotiated with the school's administration and undergo a restorative goal setting process to improve my behaviour in the necessary area/s identified in the behaviour breach/es.

I also understand that if I am suspended from school or am removed from my School Captain/Vice Captain position a second time within the school year, I will forfeit the position completely.

### My Speech Commitments

When I presented my speech to the students and school staff, I made the following commitments:

1. \_\_\_\_\_ 2. \_\_\_\_\_

3. \_\_\_\_\_ 4. \_\_\_\_\_

Student Name: \_\_\_\_\_

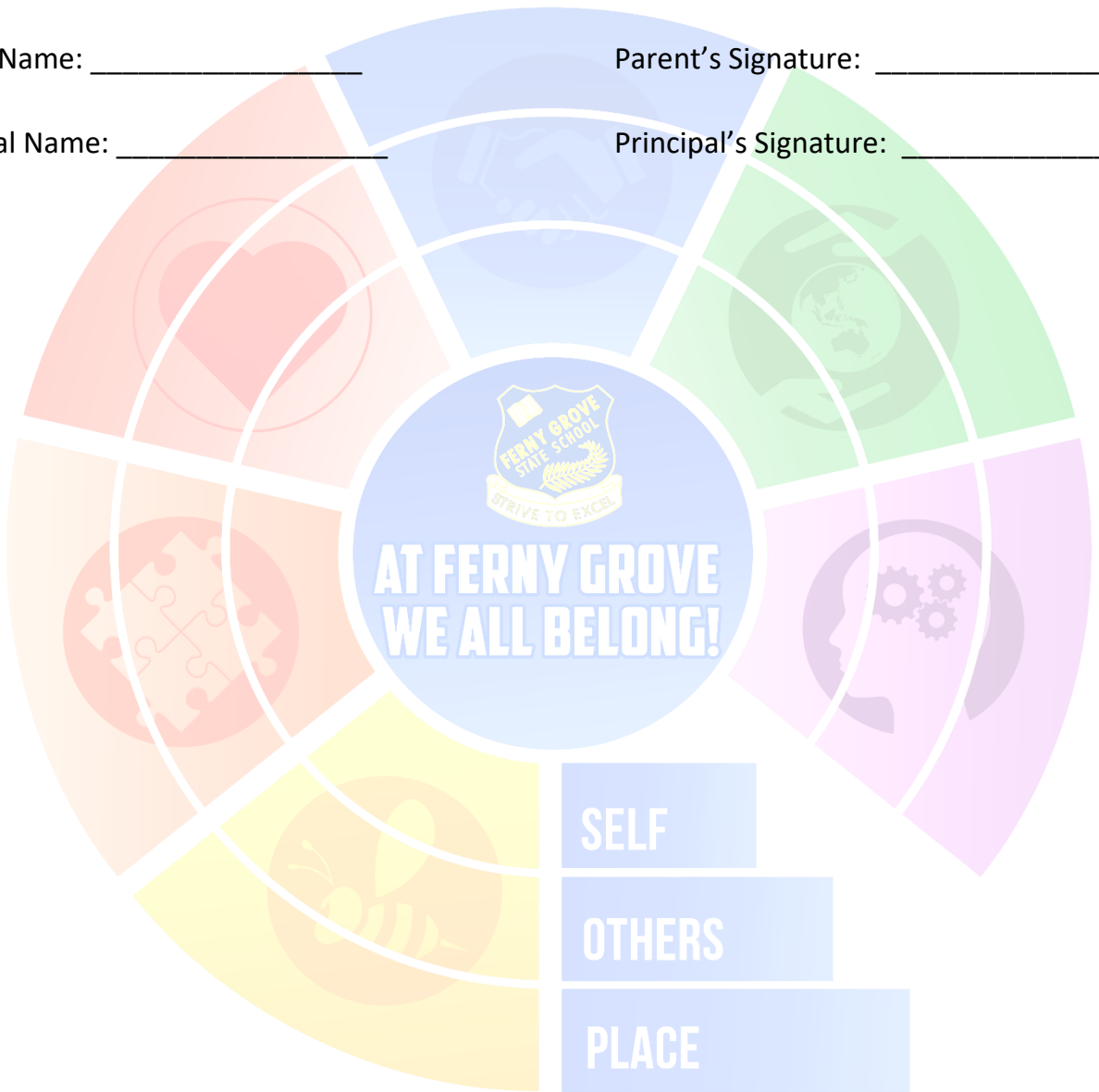
Student's Signature: \_\_\_\_\_

Parent Name: \_\_\_\_\_

Parent's Signature: \_\_\_\_\_

Principal Name: \_\_\_\_\_

Principal's Signature: \_\_\_\_\_





## Appendix 4 Student Leader's Contract

Congratulations on being elected as a Student Leader at Ferny Grove State School. The role of Student Leader is an honour and privilege. You will be required to take on extra duties in addition to your normal studies and extracurricular activities. You are expected to behave in an exemplary manner at all times, setting the standard for other students in the school: your actions and the way you conduct yourself are very important. You will play an important role in upholding the excellent reputation of Ferny Grove State School. At times you will be required to assist teachers, teacher-aides, other staff, parent volunteers and visitors to our school. You will also be required to treat your fellow students equally and fairly, and as best you can make sure they are cared for and supported.

I ..... make a commitment to uphold the responsibilities of being a Student Leader at Ferny Grove State School. I will at all times, both at school and in the community, act as a positive role model to other students and fulfil all requirements in relation to:

- Following the school Shared Commitment and School Values
- Consistently following the school's uniform expectations
- Maintaining an excellent attendance record
- Being punctual for my duties and fulfilling my roles and responsibilities
- Maintaining an excellent behaviour record
- Demonstrating a positive and enthusiastic attitude
- Encouraging and motivating all students to do their very best
- Being cooperative, helpful, well-mannered and trustworthy
- Being respectful towards adults, students and the school environment
- Being willing to take on extra responsibility when required
- Being a positive ambassador for the school

I am committed to furthering my development and making a positive impact on the broader school community. I understand that I will receive feedback on my progress as a Student Leader from time to time with; the Principal and Deputy Principals, my class teacher, specialist teachers and the School Chaplain.

I understand that if I do not adhere to these expectations of behaviour and breach the School's *Student Code of Conduct*, I will be removed as a Student Leader for a period of time negotiated with the school's administration. I also understand that if I am suspended or lose my leadership position a second time, I will forfeit the position of Student Leader completely.

Student Name: \_\_\_\_\_

Student's Signature: \_\_\_\_\_

Parent Name: \_\_\_\_\_

Parent's Signature: \_\_\_\_\_

Deputy Principal Name: \_\_\_\_\_

Deputy Principal's Signature: \_\_\_\_\_

## Appendix 5

### Letter of Acceptance

Date

Dear Parents

Congratulations to your child for achieving a leadership position in 202X. Not only have they consistently demonstrated Our Shared Commitment and our school Values, but they have shown great courage in putting their hand up to take on extra responsibility.

On behalf of the school community, I would like to invite you to attend our School Leaders' Induction Parade in our school hall on **insert date at 8:50am for 9am start.**

All school leaders will be inducted on this day and we would be delighted if you could attend this parade to see your child receive his/her badge. Following the parade, you are invited to enjoy tea or coffee with your child and other parents outside the hall under the sails.

Hoping you can join us for this special occasion.

Kindest regards

*R. Martin*

Rhonda Martin

**Deputy Principal**